



MF Utilities India Pvt. Ltd.

103-105, Orion Business Park, Ghodbunder Road, Kapurbawdi

Thane (West) - 400 610

CIN : U74120MH2013PTC242939

CAN Service Request Form - Bank Mandate Addition/Deletion/Change in Default

Please read all the instructions carefully before filling the form

Please fill in ENGLISH and in BLOCK LETTERS with black ink

Please tick (✓) anyone. In the absence of indication of the option the form is liable to be rejected

GORN

Distributor / MFU user to write the system generated reference number here

A. UNITHOLDER INFORMATION:-

Common Account Number (CAN)

Name of the First/Sole Holder

B. Bank Account Details:-

a. Bank Mandate for Payout

ADDITION

DELETION

SET AS DEFAULT

Please note, only one account can be "Set as Default" at a time

* A/c No.

* A/c Type

please (✓)

* MICR

* IFSC

please (✓)

Bank Name

Branch Name

City

* Proof of Account (refer instructions)

Cancelled Cheque or Copy

Bank Passbook

Bank Statement

Letter from Bank confirming the Account

Payout proceeds will be processed into the bank account through ELECTRONIC payment, basis arrangement of the respective Mutual Fund with its banker.

b. Bank Mandate for Payout

ADDITION

DELETION

SET AS DEFAULT

Please note, only one account can be "Set as Default" at a time

* A/c No.

* A/c Type

please (✓)

* MICR

* IFSC

please (✓)

Bank Name

Branch Name

City

* Proof of Account (refer instructions)

Cancelled Cheque or Copy

Bank Passbook

Bank Statement

Letter from Bank confirming the Account

Payout proceeds will be processed into the bank account through ELECTRONIC payment, basis arrangement of the respective Mutual Fund with its banker.

c. Bank Mandate for Payout

ADDITION

DELETION

SET AS DEFAULT

Please note, only one account can be "Set as Default" at a time

* A/c No.

* A/c Type

please (✓)

* MICR

* IFSC

please (✓)

Bank Name

Branch Name

City

* Proof of Account (refer instructions)

Cancelled Cheque or Copy

Bank Passbook

Bank Statement

Letter from Bank confirming the Account

Payout proceeds will be processed into the bank account through ELECTRONIC payment, basis arrangement of the respective Mutual Fund with its banker.

d. Bank Mandate for Payout

ADDITION

DELETION

SET AS DEFAULT

Please note, only one account can be "Set as Default" at a time

* A/c No.

* A/c Type

please (✓)

* MICR

* IFSC

please (✓)

Bank Name

Branch Name

City

* Proof of Account (refer instructions)

Cancelled Cheque or Copy

Bank Passbook

Bank Statement

Letter from Bank confirming the Account

Payout proceeds will be processed into the bank account through ELECTRONIC payment, basis arrangement of the respective Mutual Fund with its banker.

C. Declaration and Signature(s):-

I/We hereby acknowledge that I/We have read, understood and agree to the terms and conditions annexed to this form.

I/We hereby declare that the details furnished herein are complete, true and correct.

I/We undertake to notify MFU, immediately of any change in the above details and information given by me/us.

In case any of the information is found to be false or untrue or misrepresenting, I/We am/are aware that I/We may be liable for it.

I/We hereby authorise MFU sharing of the information provided by me/us on this form with its Authorised Representatives/Entities.

I/We have provided all the necessary documents/annexures, wherever asked for, to substantiate the information provided by me/us in the form and agree to provide any further information if required, for the purpose of this Registration.

Date :

Place :



Sign Here

Sign Here

Sign Here

Sole/First Applicant / Guardian

Second Applicant

Third Applicant

ACKNOWLEDGEMENT SLIP (to be filled in by the investor). For any queries please contact the nearest MFU "Point of Service" or call us at 1800-266-1415 (Toll Free) or +91 22 3952 6363.

MF UTILITIES INDIA PVT. LTD., Address: 103-105, 1st Floor, Orion Business Park, Ghodbunder Road, Kapurbawdi, Thane (West) - 400 610, India

Received from Mr. / Ms. M/s. _____ an application for addition / deletion of Bank Mandate/s

POINT OF SERVICE STAMP & SIGNATURE

TERMS AND CONDITIONS

A General Instructions:

- 1 The CAN Service Request form can be used for Bank Mandate addition / deletion / change in default bank, only by investors who already have a CAN registered with MFU.
- 2 The Bank Mandate addition / deletion / change in default bank requests will not be accepted for units held in the depository account.
- 3 The Application Form should be completed in ENGLISH and in BLOCK LETTERS only.
- 4 Information marked (*) are mandatory. Under the respective sections, all relevant details should be provided, failing which the application is liable for rejection.
- 5 Please tick in the appropriate box for relevant options wherever applicable. Do not overwrite. For any correction / changes if made in the Application Form, the Applicant(s) shall enter the correct details pursuant to cancellation of incorrect details and authenticate the corrected details by counter-signing against the changes. Applications with any such changes not counter-signed by the applicants are liable for rejection.
- 6 Applications complete in all respects, may be submitted at any of the "Points of Services" of MFU. For a list of authorised points of service of MFU, please visit our web site www.mfuindia.com.
- 7 Applications incomplete in any respect are liable to be rejected. MFU / AMC / RTA shall have absolute discretion to reject any such Application Forms.
- 8 Applications received at any point of service of MFU would be date / time-stamped on receipt to evidence time of receipt of the application. An acknowledgement may be issued across the counter confirming the date and time of receipt of the Application.
- 9 Investors are advised to retain the acknowledgement slip till they receive a confirmation of processing of their request from the MFU / respective Mutual Fund / RTA.
- 10 MFU would, based on your request and subject to the verification of the signatures of the holders, update the request and transmit the relevant changes to the AMC / RTA whose folios are mapped to the CAN.
- 11 The AMC / RTA will get their records updated as per the data provided by MFU.

B Bank Account Details:

- 1 Using this form an applicant may add or delete a bank account or change the default bank account maintained under the CAN. If the deletion request is received for deleting the sole bank account registered under the CAN, the same will be liable to be rejected as there should be atleast one bank account registered under the CAN.
- 2 Please provide your complete bank account details including Account Number, Account Type, Bank, Branch & City. Please also specifically state the MICR Code (9 Digit Number next to your cheque number) and IFSC Code (11 character code printed on your cheque leaf) to facilitate electronic payment of your dividend payout entitlement / redemption proceeds.
- 3 The applicant is required to submit any one of following as a documentary proof alongwith the application form validating that bank account pertain to the sole / first Applicant.
 - (i) Original bank statement reflecting the First Holder Name, Bank Account Number and Bank Name as specified in the application OR Cancelled original cheque leaf of the bank account (where the account number and first applicant name is printed on the face of the cheque). Applicants should without fail cancel the cheque and write 'Cancelled' on the face of it to prevent any possible misuse;
 - (ii) Photocopy of the bank pass book or a statement of bank account with current entries not older than 3 months having the name and address of the first applicant and account number, duly attested by the bank manager with his / her full signature, name, employee code, bank seal and contact number;
 - (iii) A letter from the bank on its letterhead duly signed by the bank manager with his / her full signature, name, employee code, bank seal and contact number, certifying that the applicant maintains an account with the bank, the bank account information like bank account number, bank branch, account type, the MICR code of the branch & IFSC Code (where available).
- 4 In addition to the account proof being submitted for the New Account being registered, account proof is also required for the Old accounts as below:
 - (i) For the Specific OLD account being changed in case the request is for Change of Bank Account;
 - (ii) For any one of the OLD accounts under the CAN in case the request is for Addition of a Bank Account;
- 5 Please note the above documents shall be submitted in Original. If copies are furnished, the same must be submitted along with the Original documents at Points of Service (POS) of MFU where they will be verified with the original documents to the satisfaction of MFU. The original documents will be returned across the counter to the applicant after due verification. In case the original of any document is not produced for verification, the copies should be attested by the bank manager with his / her full signature, name, employee code, bank seal and contact number.
- 6 In case the proof provided is different from the information provided, the Bank account will not be registered under the CAN. However, if minor discrepancies are found between the Bank Account Details furnished in the form vis-a-vis the proofs provided, MFU may at its discretion, update the bank details as appearing in the proofs provided.
- 7 Applications submitted without any of the above mentioned documents relating to bank account details will be treated as invalid and liable to be rejected.
- 8 Your dividend payout entitlement / redemption proceeds would be credited to your default and primary bank mandate electronically, as per the arrangement of respective Mutual Fund with the bank, subject to availability of complete bank account details (including core-banking account number and MICR/IFSC code of your bank / branch).
- 9 **Multiple Bank Account Registration:**
An applicant may register multiple bank accounts (up to 5 during CAN registration) for receiving redemption/ dividend proceeds etc. by providing necessary documents.
- 10 If you choose to delete an account which is the default under the CAN and you have not specified another account to be the default, one of your existing bank accounts under the CAN will be randomly chosen to be the default bank account.
- 11 **Indian Financial System Code (IFSC):**
IFSC is a 11 digit number given by some of the banks on the cheques. IFSC will help to secure transfer of redemption and dividend payouts via the various electronic mode of transfers that are available with the banks.

C Declaration and Signatures:

- 1 The request needs to be signed in accordance with your mode of operation of your CAN. If the mode of operation of your CAN is "Joint", the request needs to be signed by all unit holders. Redemptions on behalf of minors should be signed by their natural parent/legal Guardian.
- 2 Applications on behalf of minors should be signed by their natural parent/legal Guardian.
- 3 Thumb impressions should be from the left hand for males and the right hand for females and in all cases to be attested by a Magistrate or Notary Public under his/her official seal.
- 4 In case of an application through a constituted Attorney, the application form should be signed by such constituted Attorney.
- 5 Applications signed by Authorized Signatories of a Non-individual investor should be affixed with the Official stamp.